

APC Handbook

Chapter 2.8 – APC Executive Board Election and nomination policy and procedures

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**Asian
Paralympic Committee**

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1 General provision

The APC General Assembly shall elect the APC President, two (2) Vice-Presidents, and the Chairperson of the Women in Sport Committee (WiSC) and two (2) Members at Large to the APC Executive Board in accordance with the following nomination and election procedures.

Other members of the APC Executive Board are appointed or chosen according to the provisions of the APC Charter, Article 6.2.

2 Nomination process

At least six (6) months prior to an APC General Assembly at which elections will be held, the APC management team shall circulate to members of the APC a 'Call for Nominations to the Executive Board of the APC'. This call for nominations shall include at least the following:

- application form(s), requiring at least the following information with respect to each nominee:
 - (a) name,
 - (b) nominating member; and
 - (c) background, including involvement in the Asian Paralympic Movement (can be by way of curriculum vitae);
- requirement for a letter of support from the nominating member;
- a commitment, including ethical guidelines to be signed by the nominee;
- the deadline for submissions of nominations;
- information with respect to the APC General Assembly or APC Extraordinary General Assembly at which elections will be held;
- a copy of this bylaw.

Subject to the following, each APC Member in good standing as of the date of the call for nominations shall be permitted to nominate up to four (4) nominees:

- A member may nominate one individual per position (i.e., maximum of four (4) nominations per member);
- Where a member nominates three (3) or four (4) individuals, both genders must be represented;
- A member may nominate the same individual to more than one position. Multiple nominations of the same individual will count as a corresponding number of nominations (e.g., an individual nominated as both President and Vice-President will count as two nominations by the member). Individuals not nominated to multiple positions will not be permitted at the time of election to stand for election for more than one position;
- Members who are Regional Sports Federations (RFs), Regional Organisation of Sports for the Disabled (ROSDs), and non-para sports federations shall inform the respective NPC of their nominee(s) to secure the NPC's endorsement of their candidate.
- A separate nomination form shall be submitted for each nomination.

The APC management team shall circulate to all members a list of the nominees for President, Vice-Presidents, WiSC Chairperson and Members at Large at least 30 days prior to the APC General Assembly or APC Extraordinary General Assembly at which elections will be held.

Members will be provided at least the following information in standardised form with respect to each nominee:

- Name;
- Nominating member;
- Background, including but not limited to involvement in the Paralympic Movement (can be by way of curriculum vitae).

3 Election process

Elections for the positions of APC President, Vice-Presidents and WiSC Chairperson shall be held in the following order:

- First election for the one (1) position of President;
- Second election for the two (2) positions of Vice-President;
- Third election for the one (1) position of WiSC Chairperson.
- Fourth election for two (2) Members at Large

In the event that the presiding APC President is standing for any position on the APC Executive Board, he/she shall not serve as Chairperson for the elections portion of the APC General Assembly or APC Extraordinary General Assembly. The APC General Assembly shall, on the recommendation of the APC Executive Board, appoint a Chairperson for the elections.

Proxies will not be permitted.

Following each election round, the number of votes obtained by each candidate shall be disclosed.

4 Election for the position of APC President

Each member in good standing with the APC within the timelines as established by the APC shall be entitled to one (1) vote for the position of President.

If no nominations are received for the position of APC President, the incoming APC Executive Board shall appoint an APC President from within the elected APC Executive Board to serve until the next APC General Assembly or APC Extraordinary General Assembly.

If one nomination is received for the position of APC President, that individual shall be elected to the position of APC President with a majority of the votes cast (i.e., 50% of the votes cast plus one vote). In the case such majority vote is not reached, provisions mentioned in above article shall apply.

If two or more nominations are received for the position of APC President, the following process shall be followed:

- A nominee with the majority of votes cast (i.e., 50% of the votes cast plus one vote) in any round shall be deemed elected President of the APC;
- A nominee with no votes cast in their favour in any voting round shall not proceed to subsequent voting rounds;
- A first round of voting shall occur to determine if any nominee receives votes from a majority of voting members;

- Where more than five (5) nominations are received, and no nominee receives a majority of the votes cast in the first round, the five individuals with the most votes cast in their favour shall proceed to the next round of votes. In the event that a tie would result in more than five individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are five (5) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than four individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are four (4) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than three individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are three (3) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in all three nominees proceeding, a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are two (2) remaining nominees, the nominee receiving a majority of the votes cast shall be deemed elected President of the APC. In the event of a tie, a re-vote shall occur, with the individual receiving a majority of votes being deemed elected President of the APC.

5 Election for the position of APC Vice-President

Each member in good standing with the APC within the timelines as established by the APC shall be entitled to two votes (2) for the positions of Vice-President.

If no nominations are received for the positions of APC Vice-President, the incoming APC Executive Board shall appoint two (2) APC Vice-Presidents from within the elected APC Executive Board to serve until the next APC General Assembly or APC Extraordinary General Assembly.

If one nomination is received for the position of APC Vice-President, that individual shall be elected to the position of APC Vice-President with a majority of the votes cast (i.e., 50% of the votes cast plus one vote). In the case such majority vote is not reached, the provisions of the above article shall apply.

If three or more nominations are received for the position of APC Vice-President, the following process shall be followed:

- A nominee with the majority of votes cast (i.e., 50% of the votes cast plus one vote) in any round shall be deemed elected Vice-President of the APC;
- A nominee with no votes cast in their favour in any voting round shall not proceed to subsequent voting rounds;
- A first round of voting shall occur to determine if any nominee receives votes from a majority of voting members;
- Where more than five (5) nominations are received, and no nominee receives a majority of the votes cast in the first round, the five individuals with the most votes cast in their favour shall proceed to the next round of votes. In the event that a tie would result in more than five individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are five (5) remaining nominees, and no one nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than four individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are four (4) remaining nominees, and no one nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than three individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are three (3) remaining nominees, and no one nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in all three nominees proceeding, a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are two (2) remaining nominees, then both of them shall be deemed elected Vice-Presidents of the APC.

6 Election of Women in Sport Committee Chairperson

Each member in good standing with the APC within the timelines as established by the APC shall be entitled to one (1) vote for the position of Women in Sport Committee (WISC) Chairperson.

If no nominations are received for the position of WISC Chairperson, the incoming APC Executive Board shall appoint a WISC Chairperson from within the elected APC Executive Board to serve until the next APC General Assembly or APC Extraordinary General Assembly.

If one nomination is received for the position of WISC Chairperson, that individual shall be elected to the position of WISC Chairperson with a majority of the votes cast (i.e., 50% of the votes cast plus one vote). In the case such majority vote is not reached, provisions mentioned in above article shall apply.

If two or more nominations are received for the position of WISC Chairperson, the following process shall be followed:

- A nominee with the majority of votes cast (i.e., 50% of the votes cast plus one vote) in any round shall be deemed elected WISC Chairperson;
- A nominee with no votes cast in their favour in any voting round shall not proceed to subsequent voting rounds;
- A first round of voting shall occur to determine if any nominee receives votes from a majority of voting members;
- Where more than five (5) nominations are received, and no nominee receives a majority of the votes cast in the first round, the five individuals with the most votes cast in their favour shall proceed to the next round of votes. In the event that a tie would result in more than five individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are five (5) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than four individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are four (4) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than three individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are three (3) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in all three nominees proceeding, a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;

- Where there are two (2) remaining nominees, the nominee receiving a majority of the votes cast shall be deemed elected WISC Chairperson. In the event of a tie, a re-vote shall occur, with the individual receiving a majority of votes being deemed elected WISC Chairperson.

7 Election of Member at Large

Each member in good standing with the APC within the timelines as established by the APC shall be entitled to two (2) votes for the position of Member at Large.

If no nominations are received for the positions of Member at Large, the incoming APC Executive Board have the authority to appoint two Members at Large to serve until the next APC General Assembly or APC Extraordinary General Assembly.

If one nomination is received for the position of Member at Large, that individual shall be elected to the position of Member at Large with a majority of the votes cast (i.e., 50% of the votes cast plus one vote). In the case such majority vote is not reached, provisions mentioned in above article shall apply.

If three or more nominations are received for the position of Member at Large, the following process shall be followed:

- A nominee with the majority of votes cast (i.e., 50% of the votes cast plus one vote) in any round shall be deemed elected Member at Large;
- A nominee with no votes cast in their favour in any voting round shall not proceed to subsequent voting rounds;
- A first round of voting shall occur to determine if any nominee receives votes from a majority of voting members;
- Where more than five (5) nominations are received, and no nominee receives a majority of the votes cast in the first round, the five individuals with the most votes cast in their favour shall proceed to the next round of votes. In the event that a tie would result in more than five individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are five (5) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than four individuals proceeding to the next round, individuals tied for the final place shall not proceed to the next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are four (4) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in more than three individuals proceeding to the next round, individuals tied for the final place shall not proceed to the

next round, except where removing the individuals would result in only one nominee proceeding to the next round (without a majority), in which case a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;

- Where there are three (3) remaining nominees, and no nominee receives a majority of the votes cast, the individual receiving the least number of votes shall not proceed to the next round. In the event that a tie would result in all three nominees proceeding, a re-vote shall occur between those individuals tied. In the event of a re-vote, the individual receiving the most votes shall proceed to the next round;
- Where there are two (2) remaining nominees, then both of them shall be deemed elected Member at Large of the APC.