

APC Awards policy

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**Asian
Paralympic Committee**

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1 Policy statement

The Asian Paralympic Committee (APC) recognises and values the granting of awards as an important tool to give personal and public recognition to the achievements and contributions of Asian para-athletes.

Furthermore, the large media attention that award winners often obtain contributes in the delivery of the APC goal to provide Asian athletes with the support they need to showcase their talent and help reinforce their position in the society.

The APC encourages its members to identify opportunities and nominate suitable candidates for the APC Awards and for any other relevant award (e.g., IPC Awards) that increases the visibility of Asian para-athletes.

The APC confirms its commitment to the IPC Diversity Policy and to meeting the gender-equity targets also in connection to the nomination and selection process for the APC Awards. The APC calls on its members to give special consideration to nominating suitable candidates from any under-represented diversity group, and in particular to nominating female candidates. The APC is committed to ensure that a clear, transparent and fair procedure is in place by which award winners are selected.

2 Principles

The following principles shall apply:

- Full confidentiality shall be assured during the nomination and selection process. Award Selection Committee members and the APC Secretariat shall not disclose any information outside of the respective committee on any of the candidates, nor on the nature of their decision.
- All candidates shall be given fair and equal consideration based on their merits and achievements. Additional information and personal relationships shall not influence the decision of the APC Executive Board.
- In those cases, where the nominations received would represent a firmly established direct conflict of interest for a member of the APC Executive Board, he/she may be asked to refrain from voting and may be replaced by a substitute. No substitute shall be appointed where it is felt possible to make a decision with fewer members than the normal composition.

3 Asian Order

3.1 Definition

The Asian Order is presented to any person who has illustrated the APC ideals through his/her actions, has achieved remarkable merit in the sporting world for people with an impairment, or has rendered outstanding and long-lasting services to the APC cause. The Asian Order shall normally be presented during a ceremony held at the APC General Assembly.

3.2 Nominations

Nominations may be submitted by APC members and members of the APC Executive Board, and APC Committees.

The nominations will be collected and reviewed by the APC Secretariat, and will be put forward to the APC Executive Board for consideration.

Once feedback from the APC EB members has been received, the APC CEO shall ratify the results.

3.3 Applicable rules

- Posthumous awards may be made.
- Members of the Asian Order may be expelled if they bring the APC into disrepute. Only APC is empowered to take this decision.
- The candidate must sign a declaration accepting entry into the Asian Paralympic Order.
- The insignia of the Asian Order and the diploma are conferred upon the recipient by the President or a member of the APC nominated by him.
- The official and obligatory protocol stipulates that the insignia of the Asian Order must be conferred after the following speech:
- _____(surname, given name and, where applicable, his APC titles only), in recognition of your outstanding merit in the cause of sport for people with an impairment, and your faithfulness to the APC ideals, as fostered by the APC and its Constitution, I award you (in the name of the APC President) the Asian Order.
- An individual from the Asian Paralympic family who has been awarded the IPC Paralympic Order shall automatically be awarded the Asian Order.

4 Awards

4.1 Definition

The APC Awards are normally presented during a ceremony in connection to the APC General Assembly. The Awards are presented to Asian athletes who had an outstanding sporting performance since the last edition of the awards, at any competition (i.e., not limited to Asian Para Games); to an Asian Official who has shown remarkable leadership skills at any competition; to a photographer who covered any Asian competition since the previous awards.

There are six categories in total:

- Best Asian Male Athlete: awarded to one Asian male athlete for his accomplishments since the previous awards.
- Best Asian Female Athlete: awarded to one Asian female athlete for her accomplishments since the previous awards.
- Best Asian Team Performance: awarded to one Asian team for their accomplishments since the previous awards.
- Best Asian Youth Athlete (male or female): awarded to a young Asian athlete who has had an outstanding performance since the previous awards.
- Exemplary Asian Official: awarded to one male or female Asian Official for his/her performed leadership skills since the previous awards.

- Best Photography: awarded to an accredited Asian photographer, who presents the photo best capturing the overall spirit of the competition he covered. Entries need to be sent as a high-resolution (300dpi), electronic file.

4.2 Nominations

Nominations may be submitted by APC members and members of the APC Executive Board, and APC Committees with a limit of one entry per category.

The nominations will be collected and reviewed by the APC Secretariat, and will be put forward to the APC Executive Board to vote.

Once all the votes have been cast and counted, the APC CEO shall ratify the results.

5 Procedures for nominations and selection, and APC Secretariat responsibilities

The following procedures shall apply:

The APC Secretariat shall send an invitational letter and a nomination form to all members, Executive Board members and APC Committees as applicable, with a request to submit nominations for the awards including timelines and criteria.

Submitters of nominations are required to thoroughly complete the form with the candidate's contact details and the relevant information specific to the award and once completed send the form (electronically) back to the APC. Submitters are responsible for the accuracy of the information provided.

The APC Secretariat shall collate all data and shall to the best of its abilities, check that the data is accurate.

The APC Secretariat shall provide the full nominations and information package to each member of the APC Executive Board.

The APC Executive Board shall thoroughly review all nominations and submit their recommendation/vote within the timelines set by the APC. APC Executive Board members may be asked to rank the candidates in order of preference to select the final winners.

In the case of a tie between two or more candidates, the final decision shall be made by the APC President.

When the results of the votes are sent to the APC, the Secretariat shall inform the relevant APC departments for operational follow up and communicate the decision to the relevant parties.

All parties shall maintain full confidentiality until the public announcement of the awards winners.

6 Awards ceremony

Once recipients of the Asian Order and winners of the Asian Awards have been selected, each of them will receive an invitation to attend the APC Awards Gala Dinner, taking place at the next APC General Assembly.



The APC Secretariat will co-ordinate logistical aspects regarding their attendance to the event with the respective award recipients.

During the ceremony, the recipients will be invited on stage to give a short speech and receive their trophy.